



**Weill Cornell  
Medicine**

**Clinical & Translational  
Science Center**

## Clinical & Translational Science Center

A Weill Cornell Medical College Multi-Institutional Consortium with:

Weill Cornell Graduate School of Medical Sciences / New York Presbyterian Hospital / Cornell University, Ithaca / Cornell University Cooperative Extension, New York City / Memorial Sloan-Kettering Cancer Center / Hospital for Special Surgery / Hunter College of the City University of New York / Hunter-Bellevue School of Nursing / CUNY School of Public Health / Hunter Center for Translational and Basic Research / Animal Medical Center and Cornell College of Veterinary Medicine

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407 E 61<sup>st</sup> St, New York, NY 10065 • Tel: 646-962-8302 • Fax: 646-962-0534 • <http://www.weill.cornell.edu/ctsc>

## SUMMER INTENSIVE FELLOWSHIPS IN CLINICAL TRANSLATIONAL RESEARCH FOR MEDICAL STUDENTS

**APPLICATIONS DUE BY 5PM ON MONDAY, MARCH 02, 2020**

*Applications must comply with eligibility and submission requirements*

*Missing or incomplete documents or information will disqualify your application for review*

The CTSC Summer Intensive Clinical/Translational Research Fellowship for Medical Students is an 8-week continuous, full-time program that provides medical students who are between the first and second year of medical school with an introduction to basic, translational, or clinical research. The program includes a summer research project conducted within the June to August timeframe, under the mentorship of a CTSC faculty member (a full-time faculty member at *any* of the institutions that comprise the Weill Cornell CTSC consortium), attendance at research seminars of the department in which the student is conducting research, completion of a CTSC C/T research workshop, a poster or oral presentation of the student's project at the following year's WCMC Medical Student Research Day, and a written work product (see Program Requirements below). The student's participation in this program may qualify for [Summer Research Elective Credit](#).

### FUNDING

The fellowship includes a stipend for the student in the amount of \$2,000. **The CTSC fellowship may be combined with Federal Work Study funds. However, the student may not hold equivalent concurrent funding support for the designated research project (e.g. federal or non-federal fellowships and awards), nor may student receive combined total funding of more than \$4,000.**

### ELIGIBILITY

Students who are between the first and second year at Weill Cornell Medical College are eligible to apply. Applicants must be US Citizen, Non-Citizen National, or Permanent Resident. Mentors must be faculty from WCM or one of the CTSC Partner Institutions (visit • <http://www.weill.cornell.edu/ctsc> for further info).

### PROGRAM REQUIREMENTS

- 8 weeks continuous, full-time program. Research is conducted within the June-August time window and may not be conducted while Medical School classes are in session (with the exception of participating in a CTSC workshop).
- CTSC Skills Acquisition Workshop: Writing and Publishing High-Impact Research Manuscripts on May 14, 2020 (8:30am to 5pm)
- Award recipients are required to present their research as an oral or poster presentation at the Fall 2020 [WCMC Medical Student Research Day](#).
- Scholarly Report: A report describing activities and accomplishments during the fellowship is to be submitted, using the [Final Approval Form](#), by the Medical Student Research Day.

Questions? Email My Linh Novotny at [ctsc-education@med.cornell.edu](mailto:ctsc-education@med.cornell.edu).

To apply for the program, eligible students should first contact a faculty member who has a research project in their field of interest to serve as a mentor. The student and the faculty mentor should work together to complete and submit the application in the Electronic Protocol Authoring and Review ([ePAR](#)) system. The deadline for application is **5:00pm, Monday, March 02, 2020**.

The applicant should note that the director of the sponsoring laboratory is responsible for identifying and obtaining all required reviews and approvals prior to initiation of the applicant's participation in research. This includes oversight committee review (e.g., IRB, IACUC, IBC, RSC, ESCRO), permits (e.g., radioactive materials, select agents, controlled substances, import/export), safety or hazard training and/or registration.

## SELECTION PROCESS

A committee comprised of members of the CTSC administrative staff, WCMC faculty and the WCMC Director of Medical Student Research will review applications. Applications will be assessed with respect to the potential to provide medical students with a meaningful mentored research experience. Funding decisions will be announced in **April 2020**.

A. Complete all fields.		Completed
<b>1. Study Information:</b> <ul style="list-style-type: none"> <li>a. <b>Is this a test application?</b> No                      <b>Are you a member of the study team?</b> No.</li> <li>b. Please answer all relevant regulatory questions if you are conducting Human and/or Animal Subjects Research.</li> <li>c. Select the appropriate category for your research (refer to Translational stage (T0-T4) definitions by hovering cursor over each category).</li> </ul>		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>2. Trainee Application Form - Click on</b> your current legal status to proceed. <ul style="list-style-type: none"> <li>a. Personal and demographics information: a valid work email is required.</li> </ul>		
<b>3. Project Summary</b> (250 words or less).		
<b>4. Proposed Research Study.</b> If you are conducting Human and/or Animal Subjects Research, please answer all regulatory questions.		
<b>5. Mentor</b> - Click on <b>[add primary mentor]</b> and fill in required information.		
<b>6. Funding Support:</b> Please indicate if you have applied for Federal Work Study (Yes/No).		
<b>7. Biographical Sketches:</b> Upload individual pdf files for the applicant and mentor(s); note the <a href="#">most current NIH Biosketch format</a> is required.		
B. Supporting Documents (Required Before Submission) - Please Upload Attachments as individual PDF files.		
<b>1. Study Plan:</b> Include project title, proposed start and end dates, background/significance, aims/hypothesis, methods, data analysis/anticipated involvement, and upload pdf file (no more than 2 pages).		<input type="checkbox"/>
<b>2. Proof of Legal Status:</b> Submit verification of legal status (scanned copies acceptable): <ul style="list-style-type: none"> <li>• <b>US Citizen:</b> U.S. Passport, Birth Certificate, Certificate of Citizenship, or Naturalization Certificate</li> <li>• <b>Non-Citizen National:</b> a notary's signed statement certifying that you have legal verification of such status</li> <li>• <b>Lawfully Admitted Permanent Resident:</b> a notarized signed statement certifying that you have legal verification of such status and scanned copy of Permanent Resident Card (USCIS Form I-551)</li> </ul>		<input type="checkbox"/>
<b>3. Mentoring Agreement:</b> Please upload your <a href="#">Mentoring Agreement Form</a> once your mentor has signed.		<input type="checkbox"/>