



Clinical & Translational Science Center

A Weill Cornell Medical College Multi-Institutional Consortium with:

Weill Cornell Graduate School of Medical Sciences / New York Presbyterian Hospital / Cornell University, Ithaca / Cornell University Cooperative Extension, New York City / Memorial Sloan-Kettering Cancer Center / Hospital for Special Surgery / Hunter College of the City University of New York / Hunter School of Nursing / Hunter School of Public Health / Hunter Center for the Study of Gene Structure and Function / Animal Medical Center and Cornell College of Veterinary Medicine

Weill Cornell Medical College

1300 York Ave, Box 149, New York, NY 10065 • Tel: 646-962-8302 • Fax: 646-962-0534 • www.med.cornell.edu/ctsc

CLINICAL RESEARCH METHODOLOGY CERTIFICATE

APPLICATIONS DUE: **MONDAY, AUGUST 19, 2019**

July 1, 2019

Dear Doctor,

The Clinical Research Methodology Certificate Program for 2019 – 20 is now accepting applications. This educational program is conducted at MSKCC and is supported by the Clinical and Translational Science Center at Weill Cornell Medical Center. The didactic program targets trainees and junior faculty by providing a core of didactic lectures and interactive seminars to help train those dedicated to academic careers. Trainee requirements for matriculation are: 1) active clinical or laboratory research that will involve human subjects or human material; 2) nomination letter from Program Director stating that trainee will be granted protected time to allow complete participation in the symposia; 3) testing to determine acquisition of course content, and 4) a mentor who supervises the research, written concept sheet, protocol, and consent form.

The program schedule includes:

One-Day Symposia

- Conducting Clinical Investigations in the Modern Era: Ethical Conduct, Regulations Involving Human Subject Research, Data Management, Reporting Responsibilities, and Institutional and Cooperative Group Oversight (September 23, 2019)
- Clinical Trials Design: Phase O, I, II, III Trials, Integrating Biological Correlates (October 28, 2019)
- Drug and Medical Device Development: From Pre-Clinical Testing to FDA Approval (November 20, 2019)
- Clinical Research in Outcomes Analysis, Psychometric Measurements, Clinical Genetics, Biological Markers, Early Detection, Epidemiology, and Chemoprevention (December 16, 2019)

Multisession Courses

- Clinical Epidemiology (Fall 2019)
- Biostatistics in Clinical Research (Winter 2020)
- Protocol Development Workshop (Spring 2020)
- Grant Writing Workshop (tbd)

Web-Based Certification

- *Health Insurance Portability and Accountability Act (HIPAA) Requirements for Researchers in Medicine; Human Subjects Research*

Trainees participating in the program **must be relieved from clinical duties** to participate in all four full-day symposia and are expected to pass all exams.

Thank you for your interest in the Clinical Research Methodology Certificate Program. We are looking forward to another productive program.

Sincerely,

Dean Bajorin, MD, FACP

Course Director and Program Director, Medical Oncology/Hematology Fellowship Training Program
Co-Director, CTSC Education Program



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REQUEST FOR APPLICATIONS

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Purpose: The one-year curriculum will provide trainees a thorough understanding of biostatistics, clinical research methodology, research ethics and regulatory issues governing research on human subjects.

APPLICATION INSTRUCTIONS

A. Required Sections in ePAR – Complete all fields.	Completed
<p>1. Trainee Application Form - Click on your current citizenship status to proceed.</p> <p>a. Application Title: Please enter your research project title.</p> <p>b. Personnel and demographic information.</p> <p>c. Click on [add] and fill in required information (<i>be sure to repeat this process for each individual entry under each heading</i>):</p> <ul style="list-style-type: none"> • eRA Commons Username: If you do not have one or do not know what your username is, please contact Sabrina Lee (lees8@mskcc.org) in the grants and contracts office. • Mentor – Click the blue [Add] button and include all of the institutional information for your mentor • Ultimate Career Goals – Enter your selection (Academic Faculty, Private Practice or Other – If Other, please specify) in the text box. <p>2. Biosketches: Upload a PDF of the NIH required New Biosketch Format for the applicant and mentors. CV's are not acceptable.</p> <p>3. Research Abstract – 250—400 word abstract of the trainee's research (minimum 200 words)</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
<p>B. Supporting Documents – Required Attachments Uploaded as individual PDF files in the order indicated below.</p>	
<p>1. Letter of Nomination from Program Director: This letter must be signed by the program director and be on department letterhead and must include the nominee's name, title, and department and indicate that the trainee will be granted protected time to complete the program.</p> <p>2. Letter of Support from Mentor: Please use the downloadable form included on the Supporting Documents page of the online application.</p> <p>3. Proof of Legal Status: <i>Please submit verification for citizenship (scanned copies acceptable):</i></p> <ul style="list-style-type: none"> • US Citizen: U.S. Passport, Birth Certificate, Certificate of Citizenship, or Naturalization Certificate. • Non-Citizen National: a notary's signed statement certifying that you have legal verification of such status. • Lawfully Admitted Permanent Resident: Permanent Resident Card (USCIS Form I-551). 	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
<p>C. To Submit Your Application</p>	
<p>1. Return to the Trainee Application Status page. If you, you have completed all of the application requirements there will be a blue Submit Button, click this button to submit. If the application is still listed as incomplete click on the [completeness check] link on the left hand side of the application, this list the sections of the application that are not complete.</p>	<p><input type="checkbox"/></p>