



2021 CTSC Career Enhancement Application

The Clinical and Translational Education Program (CTEP) offers the Career Enhancement (CE) track to allow enrollment in specific didactic clinical and translational investigation courses to fulfill applicants' self-identified educational needs. When enrolling in this track, you will earn course credit and have a grade recorded on an official WCGS transcript. You are expected to have at least an 80% attendance rate and fulfill all course requirements. **We do not allow trainees to audit courses.** Trainees who wish to pursue additional training may do so once matriculated into either the Advanced Certificate or Master's Degree in Clinical and Translational Investigation Programs. Please note, failing to complete coursework or withdrawing from a course without giving written notification to the CTSC Education Program office will result in a grade of 'F' on your academic transcript and ineligibility for registration the following semester.

Fall 2021 Courses:

Advanced Seminars in Ethics of Clinical Research (Tuesdays from October 26 – November 30, 3:30-5:30PM)
Science of Team Science (Thursdays from November 4 – December 16, 4:00-5:30PM)

TO START YOUR APPLICATION PROCESS SELECT THE LINK BELOW

[Initiate a Notification of Intent](#)

Then, to complete your submission please login to the Electronic Protocol Authoring and Review System (ePAR) and refer to the Application Instructions and checklist below

<p>1. Trainee Application Form</p> <ul style="list-style-type: none"> • Click on your current citizenship status to proceed. • Personnel and demographic information. Valid institutional or employer issued email is required. • Please complete the impact question: briefly discuss why you wish to enroll as a non-matriculated, CE trainee, and how this opportunity would impact your career development, and if applicable, clinical & translational research goals. <p>2. Course(s) Requested – check the “Requested?” Box, click on the “Details of Request” link, click on [add/remove] to make your course selection.</p> <ul style="list-style-type: none"> ○ Use the Search tool to find and select the course(s) you wish to enroll. ○ Finalize your request by checking the “This request is finalized” box. <p>Note: CE trainees may enroll for a maximum of 9 core course credits. Enrollment in courses selected is not guaranteed and must be approved by the CTSC Education Program.</p>	
<p>3. Required Supporting Documents: Upload as individual PDF files in the order indicated below.</p> <ul style="list-style-type: none"> ○ Weill Cornell Graduate School (WCGS) Non-Degree Form: Upload the completed downloadable document as a pdf. You may leave the Enrollment Objectives and Registration sections of this form blank. ○ Career Enhancement Enrollment Contract: Upload the signed and dated downloadable document as a pdf. 	
<p>4. Non-Refundable \$175 application processing fee. Payable by Paypal.</p>	