



**Weill Cornell  
Medicine**

**Clinical & Translational  
Science Center**

## Clinical & Translational Science Center

A Weill Cornell Medical College Multi-Institutional Consortium with:

Weill Cornell Graduate School of Medical Sciences / New York Presbyterian Hospital / Cornell University, Ithaca / Cornell University Cooperative Extension, New York City / Memorial Sloan-Kettering Cancer Center / Hospital for Special Surgery / Hunter College of the City University of New York / Hunter-Bellevue School of Nursing / Hunter School of Urban Public Health / Hunter Center for Translational and Basic Research / Animal Medical Center / Cornell College of Veterinary Medicine

407 E 61st St, Floor 2, New York, NY 10065 • Tel: 646-962-8302 • Fax: 646-962-0534 • [www.med.cornell.edu/ctsc](http://www.med.cornell.edu/ctsc)

### 2020 CTSC Career Enhancement Application

The Clinical and Translational Education Program (CTEP) offers the Career Enhancement (CE) track to allow enrollment in specific didactic clinical and translational investigation courses to fulfill applicants' self-identified educational needs. When enrolling in this track, you will earn course credit and have a grade recorded on an official WCGS transcript. You are expected to have at least an 80% attendance rate and fulfill all course requirements. **We do not allow trainees to audit courses.** Trainees who wish to pursue additional training may do so once matriculated into either the Advanced Certificate or Master's Degree in Clinical and Translational Investigation Programs. Please note, failing to complete coursework or withdrawing from a course without giving written notification to the CTSC Education Program office will result in a grade of 'F' on your academic transcript and ineligibility for registration the following semester. Classes for the Fall will be held remotely.

#### Fall 2020 Courses:

**Introduction to Biostatistics in Clinical Research** (Wednesdays from September 9 - December 16, 4:30-6:15PM)

**Principles of Clinical Research and Design** (Online Canvas eLearning)\* Pre-requisite for Clinical Trials but can be taken as stand alone course

**Pharmacology and Drug Development** (Online Canvas eLearning)

**Advanced Seminars in Ethics of Clinical Research** (Tuesdays from September 15 - October 20, 3:30 – 5:30PM)

**Genomics Workshop** (Wednesdays from September 9 - October 28, 4:00 - 5:30pm)

#### TO START YOUR APPLICATION PROCESS SELECT THE LINK BELOW

#### [Initiate a Notification of Intent](#)

Then, to complete your submission please login to the Electronic Protocol Authoring and Review System (ePAR) and refer to the Application Instructions and checklist below

<p><b>1. Trainee Application Form</b></p> <ul style="list-style-type: none"> <li>• <b>Click on</b> your current citizenship status to proceed.</li> <li>• Personnel and demographic information. Valid institutional or employer issued email is required.</li> <li>• <b>Please complete the impact question:</b> briefly discuss why you wish to enroll as a non-matriculated, CE trainee, and how this opportunity would impact your career development, and if applicable, clinical &amp; translational research goals.</li> </ul> <p><b>2. Course(s) Requested</b> – check the “Requested?” Box, click on the “Details of Request” link, click on <a href="#">[add/remove]</a> to make your course selection.</p> <ul style="list-style-type: none"> <li>○ Use the <b>Search</b> tool to find and select the course(s) you wish to enroll.</li> <li>○ Finalize your request by checking the “This request is finalized” box.</li> </ul> <p><b>Note:</b> CE trainees may enroll for a maximum of 9 core course credits. Enrollment in courses selected is not guaranteed and must be approved by the CTSC Education Program.</p>	
<p><b>3. Required Supporting Documents:</b> Upload as individual PDF files in the order indicated below.</p> <ul style="list-style-type: none"> <li>○ <b>Weill Cornell Graduate School (WCGS) Non-Degree Form:</b> Upload the completed downloadable document as a pdf. You may leave the Enrollment Objectives and Registration sections of this form blank.</li> <li>○ <b>Career Enhancement Enrollment Contract:</b> Upload the signed and dated downloadable document as a pdf.</li> </ul>	
<p><b>4. Non-Refundable \$175 application processing fee.</b> Payable by WCMC departmental account or by PayPal. This one-time fee is payable only at the time of application.</p>	