



**Weill Cornell
Medicine**

**Clinical & Translational
Science Center**

Clinical & Translational Science Center

A Weill Cornell Medical College Multi-Institutional Consortium with:

Weill Cornell Graduate School of Medical Sciences / New York Presbyterian Hospital / Cornell University, Ithaca / Cornell University Cooperative Extension, New York City / Memorial Sloan-Kettering Cancer Center / Hospital for Special Surgery / Hunter College of the City University of New York / Hunter-Bellevue School of Nursing / Hunter School of Urban Public Health / Hunter Center for Translational and Basic Research / Animal Medical Center / Cornell College of Veterinary Medicine

1300 York Ave, Box 149, New York, NY 10065 • Tel: 646-962-8302 • Fax: 646-962-0534 • www.med.cornell.edu/ctsc

2026 CTSC Career Enhancement Application

The Clinical and Translational Education Program (CTEP) offers the **Career Enhancement (CE) track** to support trainees in meeting self-directed educational goals through enrollment in select didactic courses in clinical and translational science investigation. Trainees earn academic credit and receive a grade on an official Weill Cornell Graduate School transcript. A minimum attendance rate of 80% and completion of all course requirements are mandatory. Students must enroll in courses for credit; **auditing is not permitted**.

Students may enroll in up to **5 credits** while in the Career Enhancement Track. Individuals who wish to pursue additional coursework beyond the Career Enhancement track may do so upon matriculation into either the Advanced Certificate or Master's Degree in Clinical and Translational Investigation Program.

Please be advised that failure to complete a registered course or withdrawal without prior written notification to the CTSC Education Program office will result in an 'F' grade recorded on the academic transcript and will render the trainee ineligible to register for future CTSC courses.

TO START YOUR APPLICATION PROCESS,
[Click here to Initiate a Notification of Intent](#)

Then, to complete your submission please login to the Electronic Protocol Authoring and Review System (ePAR) and refer to the Application Instructions and checklist below

1. Trainee Application Form - Click on your current citizenship status to proceed. - Personnel and demographic information. Valid institutional or employer issued email is required. Please complete the impact question: briefly discuss why you wish to enroll as a non-matriculated, CE trainee, and how this opportunity would impact your career development, and if applicable, clinical & translational research goals.	☐
2. Course(s) Requested – check the “Requested?” Box, click on the “Details of Request” link, click on [add/remove] to make your course selection. - Use the Search tool to find and select the course(s) you wish to enroll. - Finalize your request by checking the “This request is finalized” box. Note: Students may enroll in up to 5 credits while in the Career Enhancement Track. Course enrollment is subject to approval by the CTSC Education Program and is not guaranteed. If you have previously taken CTSC courses, contact ctsc-education@med.cornell.edu to confirm your remaining credit eligibility.	☐
3. Required Supporting Documents: Upload as individual PDF files in the order indicated below. Weill Cornell Graduate School (WCGS) Non-Degree Form: Click on the [Downloadable Form or Instructions] link]. Copy, paste the Qualtrics link into your browser to access the survey and complete all required fields. Once survey is completed, save response as a PDF, upload into Supporting Documents. Career Enhancement Enrollment Contract: Upload the signed and dated downloadable document as a pdf.	☐ ☐
4. Non-Refundable \$175 application processing fee. Payable by Paypal. Before proceeding to make payment Graduate & Medical students, and individuals from a Weill Cornell CTSC consortium institution who have previously submitted a Career Enhancement application, email ctsc-education@med.cornell.edu.	☐

Questions? Email: ctsc-education@med.cornell.edu



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Clinical & Translational Investigation Education Program Fall 2026 Career Enhancement Course Offerings

Core Courses	Instructor (s)	Credits	Dates	Days (Times)	Location
Introduction to R-Programming (CTIV 5053) <u>Deadline to apply: 9/30/2026</u>	Thomas	1	Start: 10/28/2026 End: 12/9/2026	Wednesdays 3:00p - 5:05p	WCGS 1300 York Ave Room TBA

Course Descriptions

Introduction to R-Programming: This is an elective course for students seeking to gain beginner-level skills in data structures, data manipulation, generating descriptive statistics, and data visualization in the R programming language and environment. Base R as well as tidyverse R coding will be covered. Previous experience with a programming language is not necessary. Applications of skills learned in this course are geared towards clinical research, but these skills are transferrable to many projects outside the scope.

Prerequisites: No prior programming experience required, but some familiarity working with data in clinical research is useful.