**Clinical & Translational Science Center**

*A Weill Cornell Medical College Multi-Institutional Consortium* with:

Weill Cornell Graduate School of Medical Sciences / New York Presbyterian Hospital / Cornell University, Ithaca / Cornell University Cooperative Extension, New York City / Memorial Sloan-Kettering Cancer Center / Hospital for Special Surgery / Hunter College of the City University of New York / Hunter School of Nursing / Hunter School of Public Health / Hunter Center for the Study of Gene Structure and Function / Animal Medical Center and Cornell College of Veterinary Medicine

Weill Cornell Medical College

1300 York Ave, Box 149, New York, NY 10065  •  Tel: 646-962-8302  •  Fax: 646-962-0534  •  www.med.cornell.edu/ctsc

# CLINICAL RESEARCH METHODOLOGY CERTIFICATE
### APPLICATIONS DUE: FRIDAY, AUGUST 23, 2024

July 12, 2024

Dear Doctor,

The Clinical Research Methodology Certificate Program is now accepting applications for the 2024-2025 academic year.  This educational program is conducted at MSKCC and is supported by the Clinical and Translational Science Center at Weill Cornell Medicine.  The didactic program targets trainees and junior faculty by providing a core set of didactic lectures and interactive seminars to help train individuals dedicated to academic careers.  Trainee requirements for matriculation are:
1) actively participating in  clinical or laboratory research that will involve human subjects or human material;
2) nomination letter from Program Director stating that trainee will be granted protected time to allow complete participation in the symposia;
3) testing to determine acquisition of course content, and 4) a mentor who supervises the research.

The program schedule includes:

> *One-Day Symposia*
> - Conducting Clinical Investigations in the Modern Era: Ethical Conduct, Regulations Involving Human Subject Research, Data Management, Reporting Responsibilities, and Institutional and Cooperative Group Oversight (September 30, 2024)
> - Clinical Trials Design: Phase I, II, III trials, Integrating Biological Correlates (October 29, 2024)
> - Drug and Medical Device Development: From Pre-Clinical Testing to FDA Approval (November 13, 2024)
> - Clinical Research in Outcomes Analysis, Psychometric Measurements, Clinical Genetics, Biological Markers, Early Detection, Epidemiology, and Chemoprevention (December 11, 2024)
>
> *Multisession Courses*
> - Clinical Epidemiology (TBD)
> - Biostatistics in Clinical Research (Winter 2025)
> - Grant Writing Workshop (TBD)
> - AI Seminar
>
> *Web-Based Certification*
> - *Health Insurance Portability and Accountability Act* (HIPAA) Requirements for Researchers in Medicine; Human Subjects Research

Trainees participating in the program **must be relieved from clinical duties** to participate in all four full-day symposia and are expected to pass all exams.

Thank you for your interest in the Clinical Research Methodology Certificate Program.  We are looking forward to another productive program.

Sincerely,

Gopa Iyer, MD
Course Director and Deputy Program Director, Medical Oncology/Hematology Fellowship Training Program

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# CLINICAL RESEARCH METHODOLOGY CERTIFICATE

## REQUEST FOR APPLICATIONS

### APPLICATIONS DUE: FRIDAY, AUGUST 23, 2024

**Purpose:** The one-year curriculum will provide trainees a thorough understanding of biostatistics, clinical research methodology, research ethics and regulatory issues governing research on human subjects.

### CLICK TO INITIATE AN APPLICATION

### APPLICATION INSTRUCTIONS

| A. | Required Sections in ePAR – Complete ALL fields | Completed |
|---|---|---|
| 1. | **Trainee Application Form -** Click on your current citizenship status to proceed <br> a. Application Title: Please enter your **research project title** <br> b. Personnel and demographic information: A valid employer issued/institutional email is required to initiate an application <br> *c.* Click on **[add]** and fill in required information *(be sure to repeat this process for each individual entry under each heading):* <br> • **eRA Commons Username**: If you do not have one or do not know what your username is, please contact zzPDL_RTM_ORPAOperations@mskcc.org in the grants and contracts office <br> • **Mentor –** Click the blue [Add] button and include all of the institutional information for your mentor(s) <br> • **Career Goals –** Enter your selection (Academic Faculty, Private Practice or Other – If Other, please specify) in the text box | ☐ |
| 2. | **Biosketches:** Upload a PDF of the NIH required New Biosketch Format for the applicant and mentors. CV's are not acceptable | ☐ |
| B. | Supporting Documents – Required Attachments uploaded as individual PDF files in the order indicated below | |
| 1. | **Research Abstract** – 250-400 word abstract of the trainee's research (minimum 250 words) | ☐ |
| 2. | **Letter of Nomination from Program Director:** This letter must be signed by the program director and be on department letterhead and must include the nominee's name, title, and department and indicate that the trainee will be granted protected time to complete the program | ☐ |
| 3. | **Letter of Support from Mentor:** Please use the downloadable form included on the Supporting Documents page of the online application | ☐ |
| 4. | **Non-Refundable $25 Application Processing Fee:** Payable via PayPal. Once you have successfully completed the payment, upload a photo of the receipt to your WebCAMP CRMC application as proof of payment (MSKCC Hematology-Oncology Fellows should contact Meghan Bohan (bohanm@mskcc.org) before proceeding with payment) <br> • https://www.paypal.com/cgi-bin/webscr?cmd=_s-xclick&hosted_button_id=PKH6MLK9YUPSW | ☐ |
| C. | To Submit Your Application | |
| 1. | Return to the Trainee Application Status page. If you have completed all of the application requirements there will be a blue **Submit Button,** click this button to submit.  If the application is still listed as incomplete click on the [completeness check] link on the left hand side of the application, this list the sections of the application that are not complete. | ☐ |