2022 CTSC Career Enhancement Application

The Clinical and Translational Education Program (CTEP) offers the Career Enhancement (CE) track to allow enrollment in specific didactic clinical and translational investigation courses to fulfill applicants' self-identified educational needs. When enrolling in this track, you will earn course credit and have a grade recorded on an official WCGS transcript. You are expected to have at least an 80% attendance rate and fulfill all course requirements. **We do not allow trainees to audit courses**. Trainees who wish to pursue additional training may do so once matriculated into either the Advanced Certificate or Master's Degree in Clinical and Translational Investigation Programs. Please note, failing to complete coursework or withdrawing from a course without giving written notification to the CTSC Education Program office will result in a grade of 'F' on your academic transcript and ineligibility for registration the following semester.

Spring 2022 Courses:

CRAFT @ Large (Tuesdays from January 25 – May 10, 1-2:15PM)
Clinical Trials Design & Analysis (Tuesdays & Thursdays from January 20 – May 19, 4-5:30PM)
Data Management (Mondays from March 14 - June 6, 4-6:00PM)
eLearning Principles of Clinical Research & Design, Online CANVAS eLearning
eLearning Pharmacology and Drug Development, Online CANVAS eLearning
R Programming Workshop (Fridays from March 18 - May 18, 4- 5:30PM)
Advanced Statistical Methods for Observational Studies (Thursdays from Feb 10 - May 12, 4:15- 6:00PM)
Bioinformatics (Tuesday & Wednesdays from April 5 - May 3, 4-5:35PM)
Sociocultural Barriers in STEM (Tuesdays from Feb 16 - May 18, 4-5:00PM)
Foundations of Epidemiology (Fridays from Feb 4 -May 6, 3:45-5:00PM)
Ethical, Social, and Legal Issues in the RCR (Tuesdays from Jan 18 - March 1, 3:30-5PM)

TO START YOUR APPLICATION PROCESS SELECT THE LINK BELOW
Initiate a Notification of Intent

Then, to complete your submission please login to the Electronic Protocol Authoring and Review System (ePAR) and refer to the Application Instructions and checklist below

1. **Trainee Application Form**
• **Click on** your current citizenship status to proceed.
• Personnel and demographic information. Valid institutional or employer issued email is required.
• **Please complete the impact question:** briefly discuss why you wish to enroll as a non-matriculated, CE trainee, and how this opportunity would impact your career development, and if applicable, clinical & translational research goals.
2. **Course(s) Requested –** check the "Requested?" Box, click on the "Details of Request" link, click on [add/remove] to make your course selection.
    o Use the **Search** tool to find and select the course(s) you wish to enroll.
    o Finalize your request by checking the "This request is finalized" box.
Note: CE trainees may enroll for a maximum of 9 core course credits. Enrollment in courses selected is not guaranteed and must be approved by the CTSC Education Program.	

3. **Required Supporting Documents:** Upload as individual PDF files in the order indicated below.
    o **Weill Cornell Graduate School (WCGS) Non-Degree Form:**
    Upload the completed downloadable document as a pdf. You may leave the Enrollment Objectives and Registration sections of this form blank.
    o **Career Enhancement Enrollment Contract:**
    Upload the signed and dated downloadable document as a pdf.	

4. **Non-Refundable $175 application processing fee.** Payable by Paypal.	

Questions? Email: ctsc-education@med.cornell.edu